



Green Valley Civic Association

Post Office Box 6315

Arlington, Virginia 22206

GVCA Tax ID # 84-3572973

Dear Prospective Sponsor, Donors, Vendors or Volunteers:

In celebration of 179 years as an established community in Arlington, Virginia; the Green Valley (formerly Nauck) Civic Association is hosting our annual “Green Valley Day” on **Saturday, September 16, 2023**, from 12 noon until 5:00 p.m. at Dr. Charles R. Drew Elementary School (3500 S. 23rd St.) and the John Robinson, Jr. Town Square (2406 S. Shirlington Rd.)

As a community partner, we need your support to achieve our overall objective to increase the quality of life in the areas of community building and development, education, family engagement and service. All while celebrating the rich heritage of our culture and community. We look forward to celebrating Green Valley’s rich heritage and culture, thus this year’s theme of “Family Times”.

This is a call to citizens, groups and organizations who would like to join us in this salute to Green Valley! Your participation and involvement will help us exceed over 500 attendees, that have attended in the past. We are seeking Corporate Sponsors, vendors (both retail and informational providers), health care providers, employers and volunteers to share in our fun and festive day while building relationships.

Please return enclosed Participation Form to let us know how you choose to participate. We will send a confirmation and further details to all participants at a later date.

VENDOR TYPE				
<u>Information</u> (Non-profit or Government) Fees waived	<u>Retail/Business</u> \$25	<u>Food Vendor</u> \$50	<u>Health Care Provider</u> Fees waived	<u>Employer/ Recruiters for Job Fair</u> Fees waived
SPONSORSHIP OPPORTUNITIES				
Platinum - \$2,500 cash and/ or value of contribution	Name or logo featured on GVCA website and printed materials, promotional flyers, tv, radio, internet and any other opportunities where we will proudly promote this event.	Acknowledgement and recognition in press releases and during event. Opportunity to make remarks on stage at the event.	Logo recognition on event banners and signage	Prime booth space at the event for marketing your products and services.:
Gold -\$1,000 cash and/ or value of contribution	Acknowledgement and recognition in press releases and during event.	Logo recognition on event banners and signage.	Verbal acknowledgement during event.	Booth space at the event for marketing your products and services.
Silver -\$500 cash and/ or value of contribution	Logo recognition on event banners and signage.	Booth space at the event for marketing your products and services.	Verbal acknowledgement during event.	
IN-KIND DONATIONS/SUGGESTIONS				
Food/and or drink for volunteers	Gift cards	Gift certificates	Raffle items	Give-a-ways

Should you have any questions, please feel free to contact the Planning Committee at greenvalleyciv@gmail.com or (703) 486-0058. Thanks in advance for your consideration.



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2023 Green Valley Day Participation Form
September 16, 2023 – Dr. Charles R. Drew Elementary School

Company/Organization: _____ Contact person: _____

Address: _____

Email: _____ Phone #: _____

How will you participate?

CORPORATE SPONSOR/DONATION (GVCA Tax ID # 84-3572973)

- Platinum Sponsor/Partnership \$2,500
Gold Sponsor/Partnership \$1,000
Silver Sponsor/Partnership \$500
We are unable to commit to a specific level, but please accept our donation of \$_____
We would like to donate the following In-Kind contribution: (ex., food and or drinks for volunteers, gift cards for give-a-ways, raffle prizes) _____

VENDOR

- Will have a representative on-site during the event with information (Non-Profit or Government) – fees waived
Health Care Provider (Non-Profit) - fees waived
Job Fair/Recruiter – fees waived
Business/Retail - \$25*
Food Vendor - \$50 – Provide 5-10 meal tickets for volunteers

*Description of Business and Items for Sale: _____

- Our check is enclosed -or-- Please pay via PayPal on our website at www.greenvalleyciv.org
(payable to Green Valley Civic Association)

VOLUNTEER

- Marketing and Advertising
Set-up and/or Clean-Up
Information Booth
Field Events
Flyer Distribution/Communications
Parking Lot Management
Health Fair
Children Activities
Make Phone Calls/Reminders
Food Service
Security
Other: _____

Return form by September 7, 2023 via:

Mail: Green Valley Civic Association, P.O. Box 6315, Arlington, VA 22206 or

Email: greenvalleyciv@gmail.com